



Estd. 2003

BHARTIYA COLLEGE OF EDUCATION UDHAMPUR (J&K)

(Affiliated to the University of Jammu)

(Accredited by NAAC with 'B' Grade with a CGPA of 2.15 on a 4-point scale)

**Annual Quality Assurance Report
July 2015- June 2016
(AQAR)**

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India**

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The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the year

2015-2016

Part – A

1. Details of the Institution

1.1 Name of the Institution

Bhartiya College of Education

1.2 Address Line 1

Industrial Estate

Address Line 2

Dhar Road

City/Town

Udhampur

State

Jammu and Kashmir

Pin Code

182101

Institution e-mail address

bhartiya2003@gmail.com

Contact Nos.

01992-277845

Name of the Head of the Institution:

Dr. Anita Bali

Tel. No. with STD Code:

01992-277845

Mobile:

9419143826

Name of the IQAC Co-ordinator:

Ms. Savita Sambyal

Mobile:

9797609741

IQAC e-mail address:

iqacbhartiya@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/01/A&A/097 dated 5-5-2014

1.5 Website address:

www.bhartiyaeducation.com

Web-link of the AQAR:

<http://bhartiyaeducation.com/pdf/AQAR%202015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.15	2014	5 years (2019)
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26/12/2012

1.8 AQAR for the year (for example 2010-11) (2016-2017)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR (DD/MM/YYYY)

- ii. AQAR 22/06/2017 (DD/MM/YYYY)
- iii. AQAR (DD/MM/YYYY)
- iv. AQAR (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

University of Jammu

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	05		
2.2 No. of Administrative/Technical staff	02		
2.3 No. of students	01		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2.6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	-		
2.9 Total No. of members	12+1 Principal=13		
2.10 No. of IQAC meetings held	05		
2.11 No. of meetings with various stakeholders:	No.	Nil	

Non-Teaching Staff	Students	Alumni	Others
Nil		01	Nil

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

NA

✓

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

06

International

National

State

Institution Level

✓

(ii) Themes

The following were the broad thematic areas that emphasised on enhancing the quality of education through the IQAC:

1. 24-Nov-2015, Indian cultural heritage day was celebrated which comprised of many events like Slogan Writing, Poster making and Exhibition of heritage artefacts in addition to a seminar “Knowing the past for better future” to motivate the youth by disseminating awareness to protect and conserve our cultural heritage.
2. On 31-Oct-2015, Our trainees participated in Symposium and Poster making competition on the topic “Role of Youth in making India a Corruption free India” at Government Degree College Boys, Udhampur. In this Bhavana Rani stood 3rd in Poster making Competition.
3. On 07-Nov-2015, College organized an inter college Symposium on “Ill effects of fire Crackers” in the presence of Sh. Rakesh Jamwal , Joint Director Planning, Udhampur. The move is in line with a recent Supreme Court order on spreading awareness on the ill effects of fire crackers.
4. On 18-Mar-2016, One-day workshop is organized by “Director Health Services” Jammu, in Bhartiya College premises in collaboration with international union for T.B Voluntary health association. Students spoke on the topic “Tobacco a silent Killer”. Dr. Chander Parkash, C.M.O was the Chief speaker on event.
5. On 26-Mar-2016, two trainees of our college participated in the seminar on topic “Disaster Management” at Shivalik College. One of our students won 2nd prize.
6. On 21-Jun-2016, the NSS unit of Bhartiya College of Education in collaboration with CCA unit organized a Yoga workshop on 21-June-2016 to celebrated international yoga day. Mr. Sunil Sharma from Art of Living was the instructor.

2.14 Significant Activities and contributions made by IQAC

Its contribution could be enumerated as follows:

1. Prepared Annual Quality Assurance Report for 2015-16.
2. Action Plan, time table & Annual calendar framed.
3. Online Admission cum Registration of B.Ed Sem-I , the new two year programme (2015-17) started.
4. Implementation of the two year, four semesters B.Ed programme.
5. Preparation of the result of internal examinations.
6. Carrying out SWOT analysis
7. Establishing Collaborations and Linkages.
8. Encouraging faculty and student teachers to engage in research work.
 - Mrs. Savita Sambyal and Mrs. Jyoti Bala, college faculty participated in two days' workshop sponsored by Deptt of Education on two Years B.Ed curriculum in University of Jammu on 12th and 13th Sept, 2015.
 - Ms. Savita Sambyal Lecturer in Education attended 21 days (18th Jan to 8th Feb 2016) Refresher course in Jammu University sponsored by Human Resource Development Council (HRDC)
 - 16th Mar 2016: Jyoti Bala Lecturer in education presented a paper in a national seminar on the topic "PARADIGM SHIFT IN TEACHER EDUCATION "under sub theme "teacher education and curriculum "in one-day seminar held by dept of Education University of Jammu.
 - 4th Apr, 2016: Jyoti Sharma Lecturer in Hindi participated and presented paper in national seminar on the topic "INITIAL TEACHER EDUCATION IN INDIA" in one-day seminar held by KC Gurukul College of education Jammu.
 - 13th and 14th May 2016: Ms. Hema kumari Lecturer in education presented a paper in national seminar on the topic "GENDER INEQUALITIES" Two day's seminar held by Rajeev Gandhi college kathua.
 - 13th and 14th May 2016: Amrita Singh Lecturer in education presented a paper in national seminar on the topic "INCLUSIVE EDUCATION AN OPPORTUNITY FOR ENRICHING LEARNING EXPERIENCE" Two-day seminar held by Rajeev Gandhi college kathua.
 - 21st May, 2016: Dr. Anita Bali principal of the College delivered guest lecture on the topic "National Integration and Role of Teachers" at Army Public school Dhar Road Udhampur.

- 27th May, 2016: Dr. Anita Bali principal of the College and Ms. Jyoti Bala faculty attended one day workshop on the Topic “Discussion on Sessional Work of B.Ed Syllabus ” at Department of Education University of Jammu

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Programs related to the promotion of Heritage.	24-Nov-2015, Indian cultural heritage day was celebrated which comprised of many events like Slogan Writing, Poster making and Exhibition of heritage artefacts in addition to a seminar “Knowing the past for better future” to motivate the youth by disseminating awareness to protect and conserve our cultural heritage.
Environment awareness Programmes	Planting trees, Sensitize the students to minimize the use of plastic bags.
Enhance learning and teaching through ICT.	Organized workshop for PPT preparation for teachers and students. Spread digital literacy.
Enhancing participation in Faculty Development Program	teachers attended various seminars, guest lectures and workshops
Library digitisation	More than 200 books automated.
Use of innovative methods to deliver curriculum.	different methods like co-teaching, games, seminars, workshops, film reviews, nature walks, simulation activities etc. were used.
Provide opportunities and encourage students for participation in intercollegiate events	It was achieved in a satisfactory manner and holistic development of student was achieved.

CALENDAR OF CURRICULAR/EXTRA-CURRICULAR ACTIVITIES**(2015-16)**

MONTH	NAME OF ACTIVITY
1 st Sept, 2015	Induction cum Orientation Programme Regular Class work begins
8 th Sept	World Literacy Day (visit to slum area for Promoting education)
2 nd Oct	Gandhi Jayanti celebration
Nov	Ist Assignment Test Diwali Break 2 nd Assignment Test National Integration Week
Ist Dec	World AIDS Day (Extension Lecture) Regular Class work Christmas Celebration First semester Exams
25 th Dec- 5 th Jan	Inter semester Break
6th Jan , 2016	Regular Class work Begins
12 Jan, 2016	Lohri Celebration
25th Jan	Patriotic Song Competition
Feb, 2016	First Assignment Test, Organization of sports function Brain Storming
March, 2016	International Women's Day, Rangoli Competition
April, 2016	Regular class work, Mushaira 2nd Assignment Test
May , 2016	Regular Class work, Anti – Tobacco Day, Blood Donation Camp
5th June,2016	World Environment, (Plantation drive) 2nd Semester Exams
21 st June 2016	World yoga day workshop

2.15 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

It was approved for submission.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	-	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	01 (B.Ed)	Nil	Nil	Nil
Total	01	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1 Programme consisting of 4 Semesters
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders*Alumni Parents Employers Students
(On all aspects)
- Mode of feedback Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of syllabus was done and the revised syllabus was divided into four semesters and was implemented in the year 2015 for the two year B.Ed programme (2015-17) and was done by University of Jammu.

Salient features:

- The course for the Degree of Bachelor of Education shall extend over a period of two academic years, having four semesters. This course is designed variously under theory lectures / Methodology lessons/school internship or field work (different components) / Reflective Journal
- Theory & Practice Duration: A total of 20 weeks internship cum teaching Practice is to be achieved (spread over two years) having 4
- weeks in the First year of the program and 16 weeks in the second year. The 4 weeks internship is to be in two semesters having 2 weeks internship in each semester of the first year whereas the 16 weeks is to be spread over third and Fourth semester of the 2nd Year of the B.Ed program. The Semester examination for the two year Degree of Bachelor of Education shall be held in December for Ist,3rd Semester & in June for IInd & IVth semester at Jammu and other places as may be fixed by the Vice-Chancellor.
- A candidate for the degree of Bachelor of Education (B. Ed.) must have:
 - Completed two Semesters (the First Semester and the Second Semester) for the school Internship as given in the syllabus and must have requisite the attendance as per the statutes to go for the next year internship.
 - In no case the candidate is exempted of / relaxation in the Internship. All the candidates pursuing B.Ed program, hereby to be known as “Student Teacher/ Trainees” /Interns of the B.Ed.
 - completed a course of Internship extending over four Semesters to the satisfaction of the Principal of the College in which the candidate is studying

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	10	Nil	1	-

01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	12	01	0	0	1	0	0	0	11	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	03	-
Presented papers	-	03	-
Resource Persons	-	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Curricular transaction through innovative methods like co-teaching (with expert), multimedia, co-operative learning and role plays.
2. Mind maps and concept mapping for content learning
3. Brainstorming sessions, seminars and discussion method was used.
4. Individual Project work to be undertaken by all teacher trainees from I semester to IV Semester. The project work to be undertaken by each trainee under the directions of the teacher educator and The student teachers are required to complete the following components:
 - i) Each one teach one
 - ii) Plant and own Tree
 - iii) Psychological testing
 - iv) Portfolio Two Years
 - a) Development of the Self as a person
 - b) Development of self as a Teacher
 - c) Development of the Holistic & Integrated understanding to handle different situations.

2.7 Total No. of actual teaching days
During this academic year (2015-2016)

Semester I+ II=95+96

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	-	02
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- We follow the syllabus set by University of Jammu.
- Informally all teachers are participating in the process.
- Feedback from course teachers and interaction with students in the respective classrooms contribute to incorporating ideas, current trends makes the teaching learning process more meaningful.

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
2015-17 Semester- I	90	-	70	13	-	92.2
2015-17 Semester- II	89	-	64	14	-	87.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Periodical review of the teaching-learning process organised at the end of each semester with the Head of the Institution.
- The college encourages faculty members to identify distinguished personalities, and researchers to share expertise with students through guest lectures, workshops, seminars and conferences.
- Informal feedback is collected from the teachers and student trainees.
- The feedback is discussed with the principal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others Guest lecture	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	-	-	-
Technical Staff	04	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- It motivates students and teachers to participate in research training programmes and seminars.
- Study sessions on relevant and interesting readings are conducted to encourage teachers and as well as students to participate in research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA	NA	NA	NA
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA	NA	NA	NA
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NA	NA	NA
Non-Peer Review Journals	NA	NA	NA
e-Journals	NA	NA	NA
Conference proceedings	NA	NA	NA

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

international level

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	17
NCC	Nil	NSS	10
		Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

List of Events held in the Year 2015-2016

1. College Organized induction programe for the new two year B.Ed course in the beginning of session to give an inductee a brief insight into the vision, mission, facilities and culture of the college. Chairperson of the College was the Chief Guest.
2. On 31-Oct-2015, trainees participated in Symposium and Poster making competition on the topic “Role of Youth in making India a Corruption free India” at Government Degree College Boys, Udhampur. In this Bhavana Rani stood 3rd in Poster making Competition.
3. On 31-Oct-2015, Deepawali , students participated in slogan and poster making with theme “Safe Diwali”.
4. On 07-Nov-2015, College organizes an inter college Symposium on “Ill effects of fire Crackers” in the presence of Sh. Rakesh Jamwal , Joint Director Planning, Udhampur. The move is in line with a recent Supreme Court order on spreading awareness on the ill effects of fire crackers.
5. On 24-Nov-2015, Indian cultural heritage day was celebrated on 24-Nov-2015 which comprised of many events like Slogan Writing, Poster making and Exhibition of heritage artefacts in addition to a seminar “Knowing the past for better future” to motivate the youth by disseminating awareness to protect and conserve our cultural heritage.

6. On 30-Nov-2015, a programme was organised in Panchayat Ghar in Cherrie Sial in order to aware the students and general mass about” Beti Bachao Beti Padhao “, students present Nukkad Natak very enthusiastically to aware people about gender sensstisation.
7. On 23-Dec-2015, Christmas day celebrated with great pomp and show.
8. On 12-Jan-2016, College organizes a lecture on oral hygiene and dental hygiene By Major Vishwaroop from NCDC, Udhampur.
9. On 20-Feb-2016, Four students of the college participated in folk Song competition on the occasion of Lok Rang Mahotsav at University of Jammu.
10. On 27-Feb-2016, Guest lecture was delivered by Dr. Mubarak Singh, Dean Education Department University of Jammu on the topic “Teacher Education”.
11. On 02-Mar-2016, College organized an Exhibition on Teaching Aids on the eve of Science Day. Maximum numbers of students participated and winners were awarded prizes by Prof. P.L.Suri and Principal Dr. Anita Bali.
12. On 08-Mar-2016, “Women’s Day” was celebrated by organizing inter college Debate competition on the topic” Women in India feel safer today than before” with an aim to being awareness in the society. Dr. Meenakshi Kilam Director IQAC, University of Jammu was the chief guest on the occasion.
13. On 12-Mar-2016, Two pupil trainees participated in Poster and Slogan writing competition held at K.C College Jammu. College got 2nd Prize in Slogan writing.
14. On 18-Mar-2016, One-day workshop was organized by “Director Health Services” Jammu, in the college in collaboration with international union for T.B Voluntary health association. Students spoke on the topic “Tobacco a silent Killer”. Dr. Chander Parkash C.M.O was the Chief speaker of event.
15. On 26-Mar-2016, Two teacher trainees of our college participated in the seminar on topic “Disaster Management” at Shivalik College .
16. On 07-May-2016, Mother’s day was celebrated in the college premises with an objective of focusing on the importance and role of mother in building and development of a child as a good human being. Chairperson of the college was the Chief Guest.
17. On 14-May-2016, College held the annual Alumni Meet on 14-May-2016 Prof. Sukham Chand former Principal was the guest.
18. On 21-Jun-2016, NSS unit of Bhartiya College of Education in collaboration with CCA unit organized a Yoga workshop on 21-June-2016 to celebrated international yoga day. Mr. Sunil Sharma from Art of Living was the instructor.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 kanals	-	Self financed	8 Kanals
Class rooms	12	-	Self financed	12
Laboratories	04	-	Self financed	04
Seminar Halls	01	-	Self financed	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	34	02	Self financed	36
Value of the equipment purchased during the year (Rs. in Lakhs)	11.54	0.33	Self financed	11.84
Others	197.37	7.39	Self financed	204.76

4.2 Computerization of administration and library

- The administrative office work is done with the help of computers.
- Library has also been issued computers and automation is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4852	1110450.90	137	47235.50	4989	1157686.40
Reference Books	199	49018	06	4247	205	53265
e-Books	-	-	-	-	-	-
Journals	196	21965	56	7270	252	29235
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	10	200	02	40	12	240
Others (specify)	2010	47294	170	9250	2180	56544

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	25	15	15	1	1	0	-
Added	2	0	10	10	0	1	0	-
Total	32	25	25	25	1	2	0	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

- Periodic talks about ICT are given to both teachers and students.
- Students and teachers are free to use computer and internet facility as and when required.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.64
ii) Campus Infrastructure and facilities	1.06
iii) Equipments	0.75
iv) Others	67.69
Total :	70.14

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC has an independent system for the students support and mentoring. Accordingly, the mentors and counselling cell extends psychological support to students to reduce their stress and anxiety levels. A group of 10 students are assigned to each mentor. The students are free to approach the mentors with their problems both academic and as well as personal problems.
- Participated in meetings of other Committees and made Quality related interventions periodically.
- The same information was published in the Prospectus.
- The IQAC networks along with the class teachers. It recommends needy students, collaborates with other institutions programmes that enhance student participation and leadership qualities.
- Guidance & counselling cell activities are encouraged for student progression
- The class representatives from every class offer suggestions and ideas on student requirements, and the same are encouraged to enhance student participation in programmes.

5.2 Efforts made by the institution for tracking the progression

- Student attendance record is maintained.
- For tracking the progression of the student IQAC and the coordinators of the relevant subcommittees have organized regular meeting and have taken necessary actions. Apart from the class tests, students Seminar, etc. have been organized by the respective teachers periodically.
- Remedial teaching classes have been conducted to improve the performance of the students.
- The College has an active mentoring system in place.
- Personal communication of teachers with alumni is practiced to track the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
-	-	-	B.Ed.- Session 2015-17 90

Men		
Session	No	%
2015-17	09	10

Women		
Session	No	%
2015-17	81	90

(b) No. of students outside the state

-

(c) No. of international students

Nil

Demand Dropout % Nil	Last Year 2015-17						ratio
	General	SC	ST	OB C	Physically Challenged	Total	
	69	17	03	01	01	90	

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college library subscribes and provides the books required for a few of these examinations.

No. of student's beneficiaries

90

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Being a new two year B.Ed program , Student counselling and guidance was arranged at the time of admission to help them choose right combinations of subjects.
- The Career Guidance cell organises extension lectures as awareness programmes.

No. of students benefitted

90

5.7 Details of campus placement-

<i>On campus</i>			<i>Off Campus</i>		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
NA	NA	NA	NA		

5.8 Details of gender sensitization programmes

- The faculty members help the students who are from nearby rural areas, to get acclimatised with college atmosphere.
- On 30-Nov-2015, College organized a programme in Panchayat Ghar in Cherry Syal village in order to aware the students and general masses about” Beti Bachao Beti Padhao” Campaign. The students presented Nukkad Natak very enthusiastically to make people aware about gender sensitisation.
- 08-Mar-2016, On the eve of “Women’s Day” college organized inter college Debate competition on topic” Women in India feel safer today than before” with an aim to bring awareness in the society. Dr. Meenakshi Kilam Director IQAC, University of Jammu was the chief guest on the occasion.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	24000
Financial support from government	16	368000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

LIST OF NSS ACTIVITIES (2016-17)

S.NO	DATE	ACTIVITY	PARTICIPANTS
1	03.10.15	“Swach Bharat Abhiyaan’ Cleanliness drive near the college bowlies(natural water springs)	All NSS Volunteers
2	31.10.15	Safe Diwali celebrations, poster making and slogan writing competition	05
3	07.11.15	Inter college symposium on “ill effects of fire crackers”	04
4	24.11.15	Celebration of heritage week, poster making, slogan writing and exhibition in heritage	All NSS Volunteers
5	30.11.15	“Beti padhao aur beti bachao”, Nukkad natak	08
6	01.12.15	Blood donation camp at District hospital , Udampur	05
7	27.02.16	Celebration of “Matra Bhasha Diwas”	All NSS Volunteers
8	08.03.16	International women’s day, Inter college debate was organised.	03
9	18.03.16	Tobacco a silent killer, a workshop was conducted	All Volunteers
10	21-06-16	International yoga day	All volunteers 90

5.13 Major grievances of students (if any) redressed:

- Canteen facilities to be upgraded.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Bhartiya college of Education Udhampur Envisions to be Institution of Higher learning devoted to the cause of Teacher Education by equipping the human resource with such knowledge that is achieved through synthesis of professional, technological and managerial skill that becomes a defining element in their meaningful service to the society.

Mission

Bhartiya college of Education shall provide seamless access to sustainable and learner-centric quality education, skill up-gradation and training to its students by using innovative technologies and methodologies and ensuring convergence of exiting systems for quality human resource required to promote the cause of education for national development.

Bhartiya College of Education is devoted to improve the teaching standards through its commitment to train its students in consonance with global standards of teaching in congenial environment fashioned by versatile Faculty and facilities while enlightening them with value and vision.

6.2 Does the Institution has a management Information System

No formal MIS but necessary information is flashed on the College Website and college Facebook Page.

College Website: www.bhartiyaeducation.com

College Facebook Page: <https://facebook.com/bhartiyacollegeudhampur/>

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1 As prescribed by university of Jammu

2 The academic calendar prepared by university of Jammu is followed. There is limited academic flexibility none the less the institution also prepares its own Academic and Activity calendar.

(a) The distribution of subjects on the basis of individual competencies of teachers is done in a meeting.

(b) Preparation of timetable on the basis of the hours allotted in the academic calendar.

(c) The general staff meeting is organized to identify the opportunities and visualize the challenges in the effective delivery of the content.

6.3.2 Teaching and Learning

The focus of all the activities is the pupil teacher

- Guest lectures, field visits & seminars were organized.
- An academic calendar is prepared by a committee comprising of the principal with the help of IQAC.
- A broad Teaching plan is prepared by individual teachers, verified by the Head of the institution and then implemented.

6.3.3 Examination and Evaluation

- Unit tests, are given to student as a part of continuous assessment process. The students also appear for term end/ internal examination for theory and mock viva.
- Examinations were conducted as per the Academic Calendar. A great deal of attention was paid to ensure transparency in the conduct of examinations.
- In addition, this college facilitated in conducting exam of B.Ed (private), Online Bank Exams, JKSSB, IGNOU, Distance Education & University Private Exams etc.
- All the teachers were engaged in Evaluation of internal/external examination.
- Teachers prepare question banks.

6.3.4 Research and Development

Research Promotion is being encouraged through Capacity building sessions for students as well as the staff through conducting workshops and seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is being automated; 261 new books were added to the existing treasure of books,; 23 new e-journals were subscribed in various subjects.
- Canteen Facilities were upgraded
- Two new computers were purchased for Office Use.
- Volley Ball Court upgraded.

6.3.6 Human Resource Management

- The human resource available in the College was managed under a strategy to maintain and enhance the quality standards of this institution. Committees were constituted for effective implementation of various policies and partake of governance responsibilities.
- The college adheres to the procedure laid down in the statutes of University of Jammu.

- At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments for the teaching positions through prescribed procedures set by University of Jammu.
- Orientation programmes are organised for new faculty.
- Recreation programmes like picnics are also organised for teaching, non-teaching and supportive staff.
- An annual general medical check-up is organized for the teaching, non-teaching and supportive staff.

6.3.7 Faculty and Staff recruitment

Advertisements inviting applications from qualified candidates are published in national and local newspapers. Applicants who meet the eligibility criteria stipulated by the UGC and the University of Jammu are called for an interview. The selection panel consists of the Principal, members of the Management, external subject expert deputed by the University.

Candidates found suitable are appointed on probation for one year. They are given a permanent position by the Management after assessment of their performance.

6.3.8 Industry Interaction / Collaboration

The college collaborated with Schools for the observation classes.

6.3.9 Admission of Students

As per the guidelines issued by the University of Jammu.

The College website, prospectus contains information about the institution and the programme offered. The prospectus highlights the details of programme that the College is offering and it is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.

Teaching	Maternity leave Loan facility Free medical check-up
Non-teaching	Maternity leave Loan facility Free medical check –up
Students	Maternity leave Free medical check-up

6.4 Welfare schemes for

	Fee waiver in case of Economically backward students
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6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Examination Committee of the College comprises of the Principal, HOD of Examination Deptt, IQAC Coordinator and senior faculty members.
- For the batch 2015-2017, single evaluation (external) with re-evaluation facility is given to students as per the University of Jammu.
- The students who don't qualify the first evaluation are supposed to reappear as allowed by the University of Jammu.
- End- semester paper-setting is done by an external examiner (University of Jammu). The paper setting for formative assessment is done by college teachers keeping in mind the pattern given by the University of Jammu.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Annual Reunion of the Alumnae Association of Bhartiya College of Education was held on 14 May, 2016.

6.12 Activities and support from the Parent – Teacher Association

- The College does not have a Parent – Teacher Association.
- It carries a one-on-one dialogue with parents whose wards need further support and counselling services to enhance performance.

6.13 Development programmes for support staff

- Annual picnic is organised by the management for the support staff.
- Training in instruments, equipment's and Computer use.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness campaigns were organised.
- A Plantation drive, in and around the college campus was organized.
- The college campus was made polythene free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Personal counselling was provided to students with respect to their academics and personal life.
- Guidance and support was provided to students for completion of academic and Internal examination work.
- The college believes in strengthening of Extension and Outreach by the pupil teacher in the society by organizing a number of awareness programmes for the underprivileged.
- A collection box is kept in the college for collecting clothes & useful materials for charity to the under privileged.
- The mentoring of the pupil teachers by the college staff has resulted in the holistic development of the trainees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Taken (2015-2016)

Seminars & Workshops	Seminars, workshops and various co-curricular activities were organised.
Enhancement of learning through ICT	Orientation workshop for students in the beginning of the session- 2015
Pupil Teacher skill enhancement	Observation lesson program was conducted once in the second semester of the two year programme.
Social outreach programme	The programmes mainly focus on awareness campaigns and counselling sessions for the under privileged children and women.

7.3 Give two Best Practices of the institution

Best Practice I: Encouraging Social Responsibility

- The NSS Social advisory committee of the college has been active in fostering social responsibility amongst students and have successfully engaged them in meaningful community service.
- Approximately 90 students have worked with vulnerable groups like women in slums and street children in Udhampur.

- They conduct surveys, organize awareness campaigns, donate clothes, toys and books collection drives for the underprivileged.
- During their visits the committee has provided for counselling services to these groups also.
- Donation box to help people affected in Natural calamity with necessary things and to inculcate charity and generosity among our students.

Best Practice II: Integration of ICT and class room teaching

- With the introduction of the rigorous two year B.Ed programme, the pupil teachers were given orientation classes to use ICT effectively to make ppt's for seminars and prepare their visit reports on MS Word.
- Digital literacy was also promoted to enhance the teaching learning process.

7.4 Contribution to environmental awareness / protection

- 07-Nov-2015, the College organized an inter college Symposium on “Ill effects of fire Crackers” in the presence of Sh. Rakesh Jamwal, Joint Director Planning, Udhampur. The move is in line with a recent Supreme Court order on spreading awareness on the ill effects of fire crackers and its negative effects on environment.
- Cleaning of bowlies under Swach Bharat Abhiyaan on 03.10.15
- Tree plantation drive was organised.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- Environment -friendly Location of the campus.
- Committed & dedicated faculty.
- Well maintained with suitable facilities and infrastructure required for the B.Ed course
- A holistic educational and learning experience
- Admission responses
- Scholarships disbursed to students from marginalized and economically backward section
- Ever-growing teaching-learning infra-structure according to the modern demands based on IT

- Well-equipped library with more than 5 thousand books, online journals and a reading Area
- All the departments, offices and library are connected through internet facility.
- Scholarship and financial aid for students
- High academic achievement of the College in University results
- Professional Counseling and remedial classes for weaker students
- Contribution to the cause of education through distance mode education centers of University of Jammu and IGNOU.
- Sufficient infra-structure for sports and extension activities
- Encouraging alumni support to the institution

WEAKNESS

- Continuous and consistent up gradation of the faculty
- Lack of faculty research activities
- The qualification and training of the faculty needs to be upgraded
- Needs to enhance publication and research profile of the teaching staff

OPPORTUNITIES

- Increasing possibilities for partnerships, and collaborations and exchange programmes
- Expanding opportunities for under taking research activities at both state and national level
- Potential for leadership role in the state being one of the leading teacher training institutions in the state.
- Sufficient land resource for future growth & expansion
- Quality enhancement in all the existing mechanisms of the college

CHALLENGES

- Lack of Permanent affiliation of the college
- Lack of recognition under 12(b) of the UGC act of 1956.
- Paucity of funds and funding agencies

8. **Plans of institution for next year**

1. To organize seminar on Quality Assurance in collaboration with the NAAC.
2. Research capacity building for faculty.
3. To implement and streamline the new rules and regulations set by University of Jammu for the two year B.Ed program.
4. Enhance learning and teaching through ICT.
5. Setting up of Language lab.

Name Savita Sambyal

Name Dr Mrs Anita Bali

Sambyal

Signature of the Coordinator, IQAC

Anita

Signature of the Chairperson, IQAC
